



MADISON BOARD OF EDUCATION
MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

AGENDA

01/10/2017

Organization/Public Meeting of the Board of Education

Date: **January 10, 2017**

Time: **7:30 p.m.** Public Session

Location: Alice Perlaw Library Media Center, Ridgedale Avenue, Madison, New Jersey 07940

1. FLAG SALUTE/CALL TO ORDER

2. OATH OF OFFICE

Pursuant to NJ Statute, the oath of Office will be administered to the following newly elected Board Members by Business Administrator/Board Secretary, Mr. Lane:

Johanna Habib

Leslie Lajewski

3. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

4. ROLL CALL

TIME: _____

| | | | | | | | |
|------------|--|---------------|--|-------------|--|------------|--|
| Mr. Arthur | | Mrs. Coen | | Mrs. Cronan | | Mrs. Ellis | |
| Mrs. Habib | | Mrs. Lajewski | | Dr. Piskula | | Mr. Singh | |

5. REPORT OF ELECTION

Board of Education membership for 2, 3-year terms:

| Name | Total Votes |
|-----------------|-------------|
| Kevin Blair | 2,601 |
| Johanna Habib | 2,936 |
| Leslie Lajewski | 3,542 |

6. ELECTION OF OFFICERS

Mr. Lane will request nominations for the Office of the President of the Board of Education.

Nominated for President: _____

Nominated by: _____

ROLL CALL:

| | | | | | | | |
|------------|--|---------------|--|-------------|--|------------|--|
| Mr. Arthur | | Mrs. Coen | | Mrs. Cronan | | Mrs. Ellis | |
| Mrs. Habib | | Mrs. Lajewski | | Dr. Piskula | | Mr. Singh | |

The newly elected president will assume the chair and continue the meeting.

The Board President will request nominations for the position of Vice President of the Board of Education.

Nominated for Vice President: _____

Nominated by: _____

ROLL CALL:

| | | | | | | | |
|------------|--|---------------|--|-------------|--|------------|--|
| Mr. Arthur | | Mrs. Coen | | Mrs. Cronan | | Mrs. Ellis | |
| Mrs. Habib | | Mrs. Lajewski | | Dr. Piskula | | Mr. Singh | |

7. **OPEN TO THE PUBLIC (Agenda Items Only)** *Open:* _____ *Closed:* _____

8. **ORGANIZATION APPOINTMENTS AND APPROVALS (until next organization meeting)**
Moved by _____, seconded by _____, to approve the following appointments and approvals for 2017 (until next organization meeting 1/10/17):

a. **Schedule of Meetings**

Approve the Annual Meeting Dates, in compliance with Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975

b. **Conduct of Meeting**

Robert’s Rules of Order, Bylaw 0161, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

c. **Designations of depositories and authorization to execute warrants**

Be it resolved, that the Madison Branch of Provident Bank be designated as depository for the Madison Board of Education General Account until the Board of Education determines by formal action otherwise. As such, the Treasurer of School Moneys is hereby authorized and directed to maintain accounts for and on behalf of the Board of Education in said bank, and further that the Treasurer of School Moneys is authorized to endorse for deposit in said bank all warrants and checks received for account of this Board. All warrants for withdrawal of funds from the Board of Education General Account shall be signed jointly by the Board President or Vice President; and the Business Administrator/Board Secretary or his designee; and the Treasurer of School Moneys; and

Further resolved, that the following banking institutions be designated as depositories for the Madison Board of Education Interest Investment Savings Accounts:

Provident Bank

Further resolved, that the Business Administrator/Board Secretary or his designee are hereby authorized to transfer funds to and from these accounts and consolidate such as deemed appropriate on behalf of the Board of Education; and

Further resolved, that pursuant to the timelines established in the initial paragraph of this resolution, the Office Account of each public school shall be established at Provident Bank. All warrants for the withdrawal of funds from these accounts shall require two signatures as designated by the Business Administrator; and

Further resolved, that pursuant to the timelines established in the initial paragraph of this resolution, Provident Bank be and hereby are designated as the depository for the following accounts:

| Activity Accounts | Board Office Accounts |
|--------------------------|-----------------------------------|
| Madison High School | Payroll Agency Account |
| Madison Junior School | Unemployment Checking Account |
| Central Avenue School | SUI Unemployment Checking Account |
| Kings Road School | General Fund Account |
| Torey J. Sabatini School | Flexible Spending Account |
| Athletic Fund Account | Payroll Holding Fund |
| Payroll Account | |

d. Authorization for Secretary to Make Certain Payments

Be it resolved that the President or Vice President, and the Business Administrator/Board Secretary or his designee, and the Treasurer of School Moneys, are hereby authorized and directed to execute warrants without further action of the part of the Board for payment, when due, including but not limited to the salaries and health benefits of all Board of Education personnel heretofore authorized and approved by the Board of Education, as well as other payments as deemed necessary by the Business Administrator/Board Secretary or his designee and to make such line-item transfers as necessary to conduct district business and execute payroll operation; and

Further, the Business Administrator/Board Secretary or his designee is hereby authorized and directed to make principal and interest payments on school bonds.

e. Investment of Funds

Authorize the Business Administrator to invest district funds as governed by appropriate laws

f. Approval of Board of Education Code of Ethics

Be it resolved that the Madison Board of Education accepts the New Jersey School Boards Association Board Member Code of Ethics as adopted at the May 10, 1975 Delegate assembly of the New Jersey School Board Association; and further that each Board member has read, understands and shall abide by same

g. Official Newspapers

Approve the Madison **Eagle** and the **Daily Record** as official newspapers of the Board of Education, and the **Star-Ledger** as alternate

h. Appointment of Auditor

Approve Nisivoccia & Co. LLP, 200 Valley Rd., Suite 300, Mt. Arlington NJ 07856, as the district auditor for the fiscal year ending June 30, 2016 at a rate not to exceed \$42,640 annually (2% increase)

i. Appointment of Legal Counsel

Approve the following:

| | |
|---|--|
| 1 | Cleary Giacobbe Alfieri Jacobs LLC , as legal counsel for labor/negotiation matters , 169 Ramapo Valley Road, Upper Level 105, Oakland, New Jersey 07436 (Matthew Giacobbe), \$145/hour, all other clerks & paralegals, \$75/hour |
| 2 | Porzio, Bromberg & Newman , as legal counsel for general matters , 100 Southgate Pky., PO Box 1997, Morristown NJ 07960, \$185/hour for attorney services; \$145/hour for paralegal services; plus annual retainer fee of \$8,000 paid quarterly for coverage up to 12 Board meetings per year, for unlimited general telephone advice for superintendent and business administrator, and routine correspondence |

j. Phoenix Advisors LLC

To provide continuing disclosure agent services on behalf of the Board of Education; ongoing, all-inclusive fee - \$850 (current rate)

k. Right-to-Know

Approve R & K Environmental, 401 St. James Ave, Phillipsburg, NJ for the Board of Education Right-to-Know Training at the rates listed below

| | |
|---|----------------|
| Right-To-Know Surveys | 4,018.75 |
| Hazardous substance container labels, per label | 0.15 |
| Apply Labels, per hour | Included above |
| Initial & Update Training (approx. 2.5 hrs.) | 495.00 |
| Asbestos Awareness Training | 395.00 |
| Bloodborne Pathogen Training | 395.00 |
| Professional Engineer | 125.00/hr. |
| Degreed Engineer | 95.00/hr. |
| Industrial Hygienist | 75.00/hr. |
| Clerical Services | 35.00/hr. |
| Sub-Contracted Services | Cost + 15% |

l. Ahera Consulting Services

Approve R & K Environmental, to provide Asbestos Safety Control Monitoring and Designated Person Services in accordance with federal and state regulations - \$2,175

m. Board Secretary

Appoint **Gary S. Lane** as Board Secretary

n. District Qualified Purchasing Agent

Whereas, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

Whereas, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

the Madison Board of Education pursuant to the statutes cited above hereby appoints **Gary S. Lane** as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Madison Board of Education from this date through next organization meeting, and

that **Gary S. Lane** is hereby authorized to award contracts on behalf of the Madison Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, and

Gary S. Lane is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold.

o. Custodian of School Records

Appoint **Gary S. Lane** as custodian of school records

p. Public Agency Compliance Officer

Appoint **Gary S. Lane** as the public agency compliance officer (PACO)

q. Treasurer of School Moneys

Appoint **Abigail Kutz** as the Treasurer of School Moneys - \$5,400

r. Permission to Use State Contracts

Authorizing the Procurement of Goods and Services Through State Agency-

Whereas, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property," and

Whereas, the Madison School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Madison School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

Now Therefore Be It Resolved, that the Madison Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors

s. Insurance Consultant and Providers

Approve the following insurance consultants and providers until such time prior to the next organization meeting that the Board of Education determines by formal action otherwise:

1- Brown & Brown Benefit Advisors (formerly LDP Consulting Group, Inc.), 7 Regent St., Suite 708, Livingston, NJ 07039 – health/dental benefits consultant at a rate of \$3,000/month

2- Brown & Brown Metro, 30A Vreeland Rd., Florham Park, NJ 07932, - liability/property/casualty (SAIF); Student accident insurance (Monarch)

Approve Monarch Management Corporation, of Illinois, to provide Student Accident/Athletic Insurance - \$29,420 and Voluntary Student Accident Insurance (parent paid) for the 2016-17 school year, as per the recommendation of the district agent, Brown & Brown of New Jersey, Inc., 56 Livingston Ave, Roseland, NJ 07068

Approve addition of the following organizations to the Board's General Liability Insurance Policy:

| | |
|----------------------------------|---------------------------------|
| CA PTO | KR PTO |
| TJ PTO | JS PTO |
| HS PTO | Madison Education Foundation |
| Madison Music and Arts | PPEC |
| Football Huddle Club | Boys/Girls Soccer Booster Clubs |
| Track/Cross Country Booster Club | Volleyball Booster Club |
| Boys Basketball -Tip In Club | Wrestling-Takedown Club |
| Girls Basketball -Tip In Club | Marching Dodgers Booster Club |
| Ice Hockey Booster Club | Baseball-Bull Pen Club |

| | |
|-------------------------------------|---------------------------------|
| Softball-Diamond Club | Girls/Boys Lacrosse Clubs |
| Girls/Boys Swimming | Girls Field Hockey Booster Club |
| Madison Junior School Athletic Org. | |

Above organizations must file a Quasi Entity Application as mandated by the district insurance company in order to be provided coverage.

3- Motion to Continue Membership in the Morris Essex Insurance Group:

Whereas, a number of Boards of Education in Morris County have joined together to form a Joint Insurance Pool as permitted by NJ Title 18A-18B and;

Whereas, said Pool was approved effective 2/10/1984 b the New Jersey Commissioner of Insurance and has been in operation since that date and:

Whereas, the Pool contains elaborate restrictions and safeguards concerning the safe and efficient administration of public interest entrusted to such a Pool, and:

Whereas, the board of Education of Madison Borough has determined that membership in the Morris Essex Insurance Group is in the best interest of the District;

Now therefore, be it resolved that the Board of Education of Madison Borough does hereby agree to renew membership in the Morris Essex Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from 7/1/17 to 6/30/20.

Be it further resolved that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and:

Be it further resolved that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Pool's Bylaws and to deliver the same to the Executive Director.

4- Morris Essex Insurance Group Membership, Indemnity & Trust Agreement:

This agreement, made this first day of 7/1/2017 in the County of Morris, State of New Jersey by and between: Morris Essex Insurance Group hereinafter referred to as Pool; and the Board of Education of Madison Borough a duly constituted unit of government hereinafter referred to as the Board:

Witnesseth:

Whereas, several local school districts have collectively formed or are in the process of forming a School board Pool as such an entity is authorized and described in NJSA 18A:18B and the administrative regulations promulgated pursuant thereto and:

Whereas, the Board has agreed to renew membership in the Pool and to share in the obligations and benefits flowing from such membership with other members of the Pool in accordance with and to the extent provided for in the Bylaws of the Pool and in consideration of such obligations and benefits to be shared by the membership of the Pool

Now therefore, it is agreed as follows:

1. The Board accepts the Pool's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said Bylaws and the pertinent Statutes and Administrative Regulations pertaining to the same.
2. The Board agrees to participate in the Pool with respect to Self-Insured Workers' Compensation and if applicable, to participate in the Insured Joint Purchasing Pool for

- Property, Liability, Auto, Crime, Excess Liability, Environmental, School Board Legal and any other insurance offered by the Pool, allowed by law.
3. The Board agrees to renew membership in the Pool for the period of three **(3) years, the commencement of which shall be July 1, 2017.**
 4. The Board certifies that it has never defaulted any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date hereof.
 5. In consideration of membership in the Pool the Board agrees that it shall jointly and severally assume and discharge the liability of each and every member of the Pool, all of whom as a condition of membership in the Pool shall execute a verbatim counter-part of this agreement and by execution hereof the full faith and credit of the Board is pledged to the punctual payment of any sums which shall become due to the Pool in accordance with the Bylaws thereof, this Agreement or any applicable Statute.
 6. If the Pool in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay an attorney's fees and/or Court costs the Board agrees to reimburse the Pool for all such reasonable expenses, fees and costs on demand.
 7. The Board and the Pool agree that the Pool shall hold all moneys paid by the Board to the Pool as fiduciaries for the benefit of Pool claimants all in accordance with NJSA 18a:18b
 8. The Pool shall establish separate Trust Accounts for each of the following categories of risk & liability:
 - a. Claims or Loss of Retention Fund
 - b. Administrative
 - c. Workers' Compensation Premium

The Pool shall maintain Trust Accounts aforementioned in accordance with NJSA 18A:18B, the Pool's Bylaws and such other Statutes and may be applicable. Specifically the "Claims or Loss Retention Fund" Trust Account shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or re-insurance premiums for each such risk or liability or as "surplus",

9. Each Board who shall become a member of the Pool shall be obligated to execute this Agreement.

t. Staff Investment Services

Be it resolved that the Madison Board of Education hereby approves the following staff investment services for TSA, 403b's & disability:

- AXA Equitable
- Lincoln Investment Planning
- Met Life
- Fidelity Investments
- Valic
- Mass Mutual
- Prudential Disability
- AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary paid supplemental insurance to all Madison school district full time employees

u. Section 504 Compliance Officer

Appoint **Andrew Brandon**, Director of Special Services as 504 Compliance Officer - no additional compensation

v. Title IX Coordinator

Appoint **Diane Schulthes**, Director of Curriculum & Instruction as Title IX Coordinator - no additional compensation

w. **District Grant Coordinators**

Appoint the following as district grant coordinators:

- 1- IDEA – **Andrew Brandon**, Director of Special Services
- 2- SEMI – **Andrew Brandon**, Director of Special Services
- 3- ESSA (formerly NCLB) – **Diane Schulthes**, Director of Curriculum & Instruction

x. **Affirmative Action Officer**

Appoint **Diane Schulthes**, Director of Curriculum & Instruction as Affirmative Action Officer - no additional compensation

y. **IPM Coordinator**

Approve **Wayne Desjadon**, Supervisor of Buildings & Grounds as the IPM (Integrated Pest Management) Coordinator - no additional compensation

z. **Medical Inspectors**

Appoint Summit Medical Group Morristown Orthopedics, 95 Madison Avenue, Morristown NJ 07960, as Medical Inspectors, at a rate of \$783.40 per month and \$150 per game for attendance at each home football game

aa. **Policies, Curriculum and Contracts**

All policies for the district heretofore adopted by the Madison Board of Education, as recorded in the official minute book, are adopted by this Board.

The educational program/curriculum - including previously approved textbooks and materials be adopted by this Board.

All employment agreements/contracts heretofore adopted by the Madison Board of Education are adopted by this Board.

bb. **Participation for Cooperative Purchasing**

Approve that the Madison Board of Education participate with the following purchasing cooperatives:

- Education Services Commission of Morris County--Ed-Data (fee pending--cost for 2016-17 is \$9,270)
- Morris Union Jointure Commission
- Education Services Commission of NJ
- Monmouth-Ocean Educational Cooperative Pricing System- Alliance for Competitive Telecommunications (ACT)
- Hunterdon Educational Services Commission
- Morris County Cooperative Pricing Council
- Alliance for Competitive Energy Savings (ACES)
- Western States Contracting Alliance (WSCA)

cc. **Participation Garden State Coalition**

Approve that the Madison Board of Education continues the membership with the Garden State Coalition of Schools at a cost of \$2,500

dd. **NJSIAA**

Approve enrollment of Madison High School as a member of NJSIAA to participate in the approved athletic program sponsored by the New Jersey State Interscholastic Athletic Association at a cost of \$2,150

ee. Prevention Specialists

Approve Prevention Specialists, Inc., Oakhurst, NJ for drug and alcohol testing of bus drivers – annual fee \$250, plus fee per test in accordance with their 2017 DOT testing schedule

ff. Harding Board Representative

Approve the Harding representative to the Madison Board of Education: _____

gg. Establish Committees/Representatives *

1-Approve the establishment of committees:

- Policy
- Finance
- Curriculum
- Buildings and Grounds
- Shared Services
- Negotiations/Personnel

2-Approve district representatives and alternates:

- MCESC Board of Directors (Morris County Educational Services Commission)
- Delegate to MCSBA (Morris County School Boards Association)
- Borough Liaison

** Assignment of Committee chairs and membership will be reported by the Board President at the next meeting.*

ROLL CALL:

| | | | | | | | |
|------------|--|---------------|--|-------------|--|------------|--|
| Mr. Arthur | | Mrs. Coen | | Mrs. Cronan | | Mrs. Ellis | |
| Mrs. Habib | | Mrs. Lajewski | | Dr. Piskula | | Mr. Singh | |

REGULAR PUBLIC MEETING

9. REPORT OF THE BOARD PRESIDENT

10. REPORT OF THE SUPERINTENDENT

11. BOARD OF EDUCATION COMMITTEE REPORTS

- a. Policy
- b. Finance
- c. Curriculum
- d. Buildings & Grounds
- e. Shared Services
- f. Negotiations/Personnel

12. PERSONNEL AGENDA

Moved by _____, seconded by _____, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows:

a. Resignations/Retirements

Accept resignations:

- 1. **Kaitlyn Tierney**, TJS - Teacher Assistant, effective December 29, 2016
- 2. **Tonya Daher**, CO – P/T Administrative Assistant, effective January 4, 2017

b. Appointments

Approve appointment:

1. **Jason Griggs** – TJS –Teacher Assistant (replacing Kaitlyn Tierney) – Step 1, \$21,498 (to be prorated), 11-000-217-100 – effective on January 11, 2017 for the school year 2016-17.
2. **Penelope Sullivan** – CO – Secretary (replacing Susan Koppenol) – 60% time - \$37,200 prorated, 11-000-230-105-0000-00-85 – prorated from 1/11/17 to 6/30/17.

c. District Substitutes

Approve District Substitutes:

1. Substitute Teacher/Teacher Assistant – at \$90/day or \$80/day
 - a. Michael Shiviets
 - b. Lorrie Parker
 - c. Brett Anderson
2. Substitute Secretary – at \$16/hour
 - a. Cheryl Berntsen

d. Extra Compensation

Approve Extra Compensation:

1. Approve Extra Compensation for the following chaperones for the Winter Semi Formal at MHS on Friday, 1/13/17 in the amount of \$46/hour:

| | |
|--|--|
| <ol style="list-style-type: none"> a. Debra Reilly b. Kevin Braine c. Jessica Rosella d. Chris Monaco e. Victoria Dew f. Jaqueleen Calabrese | <ol style="list-style-type: none"> g. Jennifer DeAngelo Thomas h. Kevin Lynott i. Russ Batsch j. Diane Fastiggi (nurse) k. Alexis Cuneo (SAC) |
|--|--|
2. Approve Extra Compensation for 1.5 hours to co-present Parent University, *An Interactive Celebration of an American Art Form*, on 1/18/17 at the contractual rate of \$46/hour:
 - a. Caryn Elefante
3. Approve Extra Compensation for staff to teach Professional Development Workshops for Madison Teachers Academy at the contractual rate of \$46/hour

| | Staff Name | Course Title | Date(s) | Prep Hour | Teaching Hours | Total Hours | Total Pay |
|---|------------------|-------------------------|--|-----------|------------------------|-------------|-----------|
| 1 | Collette Crescas | CPR/AED Recertification | 1/11 from 4:00-5:00 3/29 from 4:00-5:00 | 1 | 2 – 1 for each session | 3 | \$138 |
| 2 | Diane Fastiggi | CPR/AED Recertification | 1/11 from 4:00-5:00 3/29 from 4:00-5:00 | 1 | 2 – 1 for each session | 3 | \$138 |

4. Approve Extra Compensation for staff to teach In-Service Workshops at the contractual rate of \$46/hour

| | Staff Name | Course Title | Date(s) | Prep Hour | Teaching Hours | Total Hours | Total Pay |
|---|-------------------|---|----------|-----------|----------------|-------------|-----------|
| 1 | Lisa Phillips | Addressing the Needs of English Language Learners | 12/15/16 | 2 | 2 | 4 | \$184 |
| 2 | Diane Sandoval | Addressing the Needs of English Language Learners | 12/15/16 | 2 | 2 | 4 | \$184 |
| 3 | Jessica MacDougal | Applied Behavior Analysis | 12/15/16 | 2 | 2 | 4 | \$184 |

e. Extracurricular Appointments/Revisions

Approve the ECA appointments/revisions:

| | Name | Position | Step | Stipend |
|--|------|----------|------|---------|
| | | | | |

| | | | | |
|---|----------------------|--|---|------------------------|
| 1 | Frank (Russ) Batsch | Appoint – MHS Percussion (Winter Drum Line Advisor) | | \$500 |
| 2 | Pasquale DeNegri | Appoint - TJS/KRS Musical Sound Consultant | | \$800* |
| 3 | Vanessa Morgenthaler | Adjust for the periods of 9/1/2016-1/9/2017 & 5/17/2017-6/16/2017 – MHS Healthy Living Club | | \$500 to be prorated |
| 4 | Alexis Cuneo | Adjust for the periods 1/9/2017-5/16/2017 - MHS Healthy Living Club | | \$500 to be prorated |
| 5 | Vanessa Morgenthaler | Adjust for the periods of 9/1/2016-1/9/2017 & 5/17/2017-6/16/2017 – MHS & Peer Group Connections | 3 | \$6,265 to be prorated |
| 6 | Alexis Cuneo | Adjust for the periods 1/9/2017-5/16/2017 – MHS & Peer Group Connections | 1 | \$5,415 to be prorated |
| 7 | Jaime Conroy | Appoint – MJS Musical Lights Consultant | | \$750** |

* To be paid from the student activities account

** To be paid from the Musical ticket sales

f. Home Instruction

Approve Home Instruction:

| | Name | Subject | Service |
|----|---------------------|------------|--|
| 1 | Robert Grundfest | US History | Continuation of 2 hours/week/instructor effective 12-19-16 through 1-13-17, for student #8160730854, at \$46/hour (cost = \$1,472) |
| 2 | Barbara Neto | French | |
| 3 | Angela Wylykanowitz | Chemistry | |
| 4 | Luis Largo | Algebra | |
| 5 | Robert Grundfest | US History | 2 hours/week/instructor effective 12-27-16 through 2-14-17, for student # 5112792813, at \$46/hour (cost = \$2,576) |
| 6 | Leslie Gentile | Geometry | |
| 7 | Ashley Tamkutonis | Biology | |
| 8 | Jason Ellrott | English | Continuation of 2 hours/week/instructor effective 12-1-16 through 1-14-17, for student #9648542298, 6 weeks, at \$46/hour (cost = \$1,656) |
| 9 | Kathleen Bergen | English | |
| 10 | Robert Grundfest | US History | |
| 11 | Luis Largo | Math | |

g. Leave of Absence

Approve Leave of Absence:

| | Name | Loc - Position | Disability Period | Family Leave |
|---|-------------------|--------------------------|-------------------|---|
| 1 | James Stricchiola | TJS – Elementary Teacher | N/A | Family Leave commencing on or about 2/14/2017 for 10 days using 10 paid sick days |

h. Student Teachers/Interns

Approve student teachers/interns as follows:

1. **Philip Oliveira**– Rutgers University – Spring 2017 – MHS/School Psychologist – Lyndsi Silberman

i. Tuition Reimbursement

Approve Tuition Reimbursement:

- 1- **Thomas Liss** - In accordance with the Administrator Contract – Fall Semester 2016 – Doctorate in the amount of \$1,001.

13. EDUCATION AGENDA

Moved by _____, seconded by _____, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows:

a. Field Trips

Approve field trips:

| # | Sch | Gr | # Stud | Class/ Group | Field Trip | Date | Location | Cost District | Cost Stud. |
|---|-----|-------|--------|--------------------|-----------------------|---------|-----------------|---------------|------------|
| 1 | HS | 10-12 | 25 | Heroes & Cool Kids | Madison Junior School | 1/11/17 | Madison NJ | District bus | n/a |
| 2 | HS | 9-12 | 24 | Physics Classes | Physics Olympics | 1/14/17 | Tinton Falls NJ | District bus | n/a |

b. Disposal of Textbooks

Approve disposal of the obsolete and unusable textbooks, from MJS:

| | Book Title | ISBN # | Publisher | Year | Quantity |
|---|---|-----------------------|---|------|----------|
| 1 | Holt Science & Technology Earth Science | 13: 978-0-030-46227-6 | Holt, Rinehart & Winston (A Harcourt Education Company) | 2007 | 140 |

c. Policies

Approve **second reading** of the following policies:

1. Policy 2330 Homework
2. Policy 4413 Overtime Compensation
3. Policy 8600 Transportation
4. Policy 7510 Use of School Facilities
5. Regulation 7510 Use of School Facilities and Rate Schedule

d. Professional Services

Approve professional services:

1. Audio Incorporated – Sound design for MJS Musical “Bugsy Malone Jr” – includes crew and equipment rental. Starting 2/6/2017 through 2/11/2017 (possibly 2/12/2017 if snow date is used for event) Total Cost = \$1,415. Funds will come from the Musical ticket sales.
2. William Jackson – Math Consulting, professional development for elementary and junior school, 1/31/17, 2/1/17, 2/8/17, \$1,500/day, total cost \$4,500
3. Joanne Tongret – Performing Teaching Artist, 4 day high school residency in Musical Theater Dance, 1/11, 1/12, 1/13, 1/17/17, total cost \$1,000
4. Kelly J. Wahl – Dyslexia training, Inservice Day 1/16/17, 2 hours @ \$200/hr, total cost \$400
5. Tiny Tots Therapy Inc. – School psychologist evaluations, MHS, 1/11/17 through 6/23/17, \$300 per evaluation

e. Travel

Approve the school district travel

ROLL CALL:

| | | | | | | | |
|------------|--|---------------|--|-------------|--|------------|--|
| Mr. Arthur | | Mrs. Coen | | Mrs. Cronan | | Mrs. Ellis | |
| Mrs. Habib | | Mrs. Lajewski | | Dr. Piskula | | Mr. Singh | |

14. BUSINESS AGENDA

Moved by _____, seconded by _____, to approve as follows:

a. Minutes

Approve the Minutes of:

December 13, 2016 Public and Closed Session Meetings

December 20, 2016 Public and Closed Session Meetings

b. Special Education Settlement

Approve the Special Education settlement for 6491756395 to reimburse parents in the amount of \$14,500 effective 2/1/16 to 6/3/16; further to reimburse the parents in the amount of \$37,659.80, to complete graduation coursework at the mutually approved upon educational facility, as set forth in the terms of the settlement agreement

c. Certificates for Payment

- 1- Approve final payment requisition for Weatherproofing Technologies in the amount of \$54,078.57, for the Junior School roof replacement and restoration
- 2- Approve final payment requisition for Weatherproofing Technologies in the amount of \$247,369.63, for the High School roof replacement and restoration

d. Change Order

- 1- Approve change order #1 for Posylio GC Corp. decrease in the amount of \$54,100, for the Kings Road School Partial Roof Replacement

e. Donations

Approve the following donations:

| | Organization | Donation |
|---|--|---|
| 1 | Downtown Millburn Development Alliance | \$950 to Madison High School for the band's participation in the 2016 Millburn Snowflake Parade – <i>It was noted that moneys would be deposited into the HS Activity Account for the band.</i> |

f. Copier Vendor/Lease (Revised)

Approve the *revised* lease purchase of copiers for the district schools with Stewart Business Systems, care of DeLage Landen Public Finance LLC, at a rate of \$5,538.05/ month for 60 months

g. Soil Erosion and Sediment Control Plan Certification

Approve soil erosion and sediment control plan certification application to the Morris County Soil District for the renovation and addition at Madison High School, including the application fee of \$875 to be conducted by Edwards Engineering Group, Inc., via Parette Somjen Architects, and hereby authorize the Board President and Business Administrator to execute such documentation necessary to effectuate said application

h. Transfers

Authorize the transfer of funds

i. Bill List

Approve the January 10, 2017 bill list

ROLL CALL:

| | | | | | | | |
|------------|--|---------------|--|-------------|--|------------|--|
| Mr. Arthur | | Mrs. Coen | | Mrs. Cronan | | Mrs. Ellis | |
| Mrs. Habib | | Mrs. Lajewski | | Dr. Piskula | | Mr. Singh | |

15. **OPEN TO THE PUBLIC** *Open:* _____ *Closed:* _____

16. **CLOSED EXECUTIVE SESSION (If Necessary)**

Moved by _____, seconded by _____, to approve as follows:

Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for __hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be

disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOICE VOTE: _____ Time: _____

17. RECONVENE TO PUBLIC SESSION Time: _____

18. ADJOURNMENT

Moved by _____, seconded by _____

VOTE: _____ Time: _____