



**MADISON BOARD OF EDUCATION**  
**MADISON PUBLIC SCHOOLS**  
**MADISON, NEW JERSEY 07940**

**AGENDA**

**03/17/2017**

Date: **March 17, 2017**  
 Time: **5:30 p.m.** Public Session  
 Location: Alice Perlaw Library Media Center, Ridgedale Avenue, Madison, New Jersey 07940

**1. CALL TO ORDER**

**2. FLAG SALUTE**

**3. NOTICE OF MEETING**

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

**4. ROLL CALL**

Mr. Arthur		Mrs. Coen		Ms. Cronan		Mrs. Habib	
Mrs. Lajewski		Dr. Piskula		Mr. Singh		Mrs. Ellis	

**5. REPORT OF THE BOARD PRESIDENT**

**6. OPEN TO THE PUBLIC (*Agenda Items Only*)      *Open:* \_\_\_\_\_      *Closed:* \_\_\_\_\_**

**7. PERSONNEL AGENDA**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows:

**a. Appointments**

Approve appointment:

1. **Elyssa Wright** – MJS – Non-Tenured Leave Replacement/School Counselor (replacing Libby Marotta) - \$110/day days 1-40, \$286/day starting at day 41, 11-000-218-104 – effective on or about 3/15/17 through 6/16/17
2. **Kimberly Pirro** – MHS – School Psychologist (replacing Lyndsi Silberman) – MA+30/Step 3, \$68,263 (to be prorated), 11-000-219-104, effective 5/1/17 for the school year 2016-17
3. **Anne Shearer** – Central Office - Part-Time Administrative Assistant (replacing Tonya Daher) - \$20/hour, 11-000-251-105 – effective 3/20/17 through 6/30/17
4. **Brett Anderson** – MJS – Special Education Teacher (new position) – BA/Step 1, \$52,443 (to be prorated), 11-213-100-101, effective 3/15/17 for the school year 2016-17 (paid by Harding)

**b. District Substitutes**

Approve District Substitutes:

1. Substitute Teacher/Teacher Assistant – at \$90/day or \$80/day
  - a. Nicholas Malishchak
  - b. Gayle Stein

**c. Extra Compensation**

Approve Extra Compensation:

1. Approve Extra Compensation for staff to teach Professional Development Workshops for Summer Madison Teachers Academy at the contractual rate of \$46/hour

	Staff Name	Course Title	Date(s)	Prep Hours	Teaching Hours	Total Hours	Total Pay
1	Collette Crescas	CPR Recertification	3/29/17	--	2	2	\$92
2	Diane Fastiggi	CPR Recertification	3/29/17	--	2	2	\$92

2. Approve Extra Compensation for Pamela Gallagher (Donna Bassolino) – back up TA) - Teacher Assistant to support student #5400885027 participation in school play at CAS, effective 2/23/2017 through 5/12/17, at a rate of \$15.72/hour, for a total of 41 hours. (Cost = \$623.20)

**d. Home Instruction**

Approve home instruction:

	Name	Subject	Service
1	Leslie Gentile	Math	2 hours per week/subject/instructor effective 2/24/17 through 6/30/17, for student #1629264761, at \$46/hour (cost = \$4,968)
2	Leslie Gentile	English	
3	Leslie Gentile	US History	
4	Luis Largo	Chemistry	2 hours per week/subject/instructor effective 2/7/17 through 6/16/17, for student #9648542298, at \$46/hour (cost = \$4,968)
5	Luis Largo	Pre-Calculus	
6	Robert Grundfest	US History	Continuation of 2 hours/week/instructor effective 2/18/17 through 2/24/17, for student #9856610430, at \$46/hour (cost = \$184)
7	Luis Largo	Pre-Calculus	
8	Robert Grundfest	History	Continuation of 2 hours/week/instructor effective 2/18/17 through 3/9/17, for student #8160730854, at \$46/hour (cost = \$828)
9	Leslie Gentile	English	
10	Luis Largo	Algebra	
11	Robert Grundfest	History	2 hours/week/subject/instructor effective 3/1/17 through 3/24/17, for student #3642155089, at \$46/hour (cost = \$1,840)
12	Luis Largo	Biology	
13	Luis Largo	Algebra	
14	Lisa Zemanek	Italian	
15	Robert Grundfest	English	
16	Robert Grundfest	US History	
17	Erica Zuckerman	Speech Therapy	Speech Therapy - 30 minutes/3 days per week; Occupational Therapy- 30 minutes/2 days per week, Special Ed/Preschool Teacher- 30 minutes/2 days per week effective 3/13/17 through 4/30/17, for student # 300160, at \$46/hour (cost = \$966)
18	Megan Petersen	Occupational Therapy	
19	Kady Lubin	Special Ed/Preschool	
20	Leslie Gentile	English	Continuation of 2 hours/week/instructor effective 3/10/17 through 3/23/17, for student #8160730854, at \$46/hour (cost = \$828)
21	Luis Largo	Algebra	
22	Robert Grundfest	History	
23	Luis Largo	Pre-Calculus	Continuation of 2 hours/week/instructor effective 3/9/17 through 3/22/17, for student #9856610430, at \$46/hour (cost = \$552)
24	Robert Grundfest	History	
25	Luis Largo	Pre-Calculus	Continuation of 2 hours/week/instructor effective 3/8/17 through 3/24/17, for student #7005941024, at \$46/hour (cost = \$552)
26	Robert Grundfest	US History	

**e. Leave of Absence**

Approve Leave of Absence:

1. **Catherine Tahlmore**, Science Teacher – MJS, Family Leave of Absence for disability period commencing on or about 4/24/17 through 6/16/17 and Family Leave commencing on 9/1/17 through 3/15/18, using 10 paid sick days from 9/1/17 to 9/15/17, and the remaining as unpaid
2. **Kiera Chiarino**, Music Teacher – CAS, Family Leave of Absence for disability period commencing on or about 6/5/17 through 6/16/17 and Family Leave commencing on 9/1/17 through 11/3/17, using 10 paid sick days from 9/1/17 to 9/15/17, and the remaining as unpaid

ROLL CALL:

Mr. Arthur		Mrs. Coen		Ms. Cronan		Mrs. Habib	
Mrs. Lajewski		Dr. Piskula		Mr. Singh		Mrs. Ellis	

**8. EDUCATION AGENDA**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows:

**a. Field Trips**

Approve field trips:

	Sch	Gr	# Students	Class/ Group	Field Trip	Date	Location	Transport	Cost/ Student
1	JS	7	50	Italian	Classic Thyme Cooking School	4/20/17	Westfield NJ	Dist. bus	\$35
2	KR	1	55	1 <sup>st</sup>	Turtle Back Zoo	6/8/17	West Orange NJ	Dist. & Vendor bus	\$19.60
3	JS	6-8	46	Jazz Band	FM Kirby Center	3/29/17	Madison NJ	Dist. bus	\$0
4	JS	8	214	8 <sup>th</sup>	Ellis Island-Liberty State Park	6/12/17	Jersey City NJ	Dist. Bus 0 & Vendor Buses \$3,116	\$50
5	HS	9-12	30	Adv Art 3D Design	Metropolitan Museum of Art (guided tour)	4/17/17	NYC	Dist. bus	\$16
6	HS	9-12	25	Shakesperience	Shakespeare Theater of NJ (view performances of peers & perform themselves)	4/28/17	Madison NJ	Dist. bus	\$0
7	HS	9-12	40	Contemporary Humanities	Metropolitan Museum of Art (view art they have learned & written about)	5/5/17	NYC	Dist. bus	\$10
8	HS	9-12	20	Music Students	CAS, TJS and KRS (perform for the 3 <sup>rd</sup> graders)	4/5/17	Madison NJ	Dist. bus	\$0
9	HS	9-12	50	Madison Girls Lacrosse	Stevens Institute of Tech (view college level game)	3/22/17	Hoboken NJ	Dist. bus	\$0
10	HS	9-12	65	AP Biology	Liberty Science Center	3/17/17 rescheduled 3/10/17	Jersey City NJ	Vendor bus	\$42

**b. Professional Services**

Approve professional services (by outside organization):

	<b>Vendor</b>	<b>Subject</b>	<b>Service</b>
1	Cerebral Palsy of New Jersey (CPNJ)	Augmentative and Alternative Assessment	For student #4469365376 - \$750
2	Dr. Richard DiTuri	Psychiatric Evaluations	Psychiatric Clearance - \$450 Psychiatric Evaluation with report - \$900

**c. Travel**

Approve the school district travel

ROLL CALL:

Mr. Arthur		Mrs. Coen		Ms. Cronan		Mrs. Habib	
Mrs. Lajewski		Dr. Piskula		Mr. Singh		Mrs. Ellis	

**9. BUSINESS AGENDA**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve as follows:

**a. Minutes**

Approve the Minutes of:  
February 28, 2017 Public and Closed Session Meetings

**b. Approval of Preliminary 2017-18 Budget**

Be it resolved that the **2017-18 Tentative School District Budget** be approved for submission to the Executive County Superintendent of Schools as follows, which includes \$1,017,107 in General Fund Aid and \$540,711 in State Debt Service and further, that the Business Administrator be authorized to provide such and make any necessary detail changes including the use of available waivers and/or banked cap in accordance with NJAC 6A et seq., as indicated below, which shall be included in the base and the need thereto shall be completed as applicable in order to submit same in accordance with the statutory forms and deadline:

**Adoption of Tentative Budget - 2017-2018**

BE IT RESOLVED that the tentative budget be approved for the **2017-18** School Year using the **2017-18** state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2017-18 Total Expenditures</b>	50,434,166	825,273	2,636,021	53,895,460
<b>Less: Anticipated Revenues</b>	<u>10,918,592</u>	<u>825,273</u>	<u>565,565</u>	<u>12,309,430</u>
<b>Taxes to be Raised</b>	<u>39,515,574</u>	<u>0</u>	<u>2,070,456</u>	<u>41,586,030</u>

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held, in accordance with statute, at Madison High School Alice Perlaw Media Center, 170 Ridgedale Avenue, Madison, New Jersey on **April 25,**

**2017 at 7:30 p.m.** for the purpose of conducting a public hearing on the budget for the **2017-18** School Year

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**Capital Reserve & Maintenance Reserve Account Deposit  
Implementation of the District's LRFP**

RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve deposit in the amount of \$7,420,743. The district intends to utilize these funds for the implementation of the District's LRFP.

RESOLVED that the Madison Board of Education requests the approval of a Maintenance Reserve deposit in the amount of \$150,407. The district intends to utilize these funds to meet the long term maintenance needs of the district and implementation of the District's LRFP.

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**Capital Reserve & Maintenance Reserve Account Withdrawal**

**Junior School – Auditorium Air-Conditioning – Capital Reserve**

RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve withdrawal in the amount of \$760,000. Statement of purpose: The district intends to utilize these funds to fully install a new air-conditioning system in the Junior School auditorium.

**High School – Stadium Bleachers – Capital Reserve**

RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve withdrawal in the amount of \$815,000. Statement of purpose: The district intends to utilize these funds to remove all existing and install new bleachers at the high school stadium.

**High School – Courtyard Windows – Capital Reserve**

RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve withdrawal in the amount of \$261,000. Statement of purpose: The district intends to utilize these funds to remove windows in the high school courtyard and replace same with new.

**High School – Auditorium Sound System – Maintenance Reserve**

RESOLVED that the Madison Board of Education requests the approval of a Maintenance Reserve withdrawal in the amount of \$150,407. Statement of purpose: The district intends to utilize these funds to upgrade the existing auditorium sound system at the high school.

**Junior School – S.T.E.A.M. Renovations – Capital Reserve – carry-over from prior year**

RESOLVED that the Madison Board of Education requests the approval to carry-over a Capital Reserve withdrawal from 2016-17 in the amount of \$1,506,125. Statement of purpose: The district intends to utilize these funds to fully renovate both the media center and an adjacent computer lab to meet the curricular needs as it relates to S.T.E.A.M. (Science, Technology, Engineering, Arts and Math) at the Junior School.

**High School – S.T.E.A.M. Renovations & Construction – Capital Reserve – carry-over from prior year**

RESOLVED that the Madison Board of Education requests the approval to carry-over a Capital Reserve withdrawal from 2016-17 in the amount of \$3,691,308 plus an additional deposit in the amount of \$387,310 for additional anticipated costs due to expanded room sizes for the new construction for a total of \$4,078,618. Statement of purpose: The district intends to utilize these funds to fully renovate an existing woodshop and band room and to provide new music rooms to meet the curricular needs as it relates to S.T.E.A.M. (Science, Technology, Engineering, Arts and Math) at the High School.

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**Travel and Related Expense Reimbursement - 2017-18**

WHEREAS, the Madison Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member per occurrence where prior Board approval shall not be required unless the threshold for a staff member of \$1,500 is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A et seq, but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

WHEREAS, school district policy 6471 School District Travel and NJAC 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the **2017-18** school year; and

WHEREAS, travel and expense reimbursement has reached a total of **\$25,156.76** as of March 1, 2017 (encumbrances and expenditures);

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A et seq., as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A et seq., to a maximum expenditure of \$50,000 for all staff and board members.

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**Professional Services**

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3c14

NOW, THEREFORE, BE IT RESOLVED, that the Madison Board of Education hereby establishes the following maximums for the **2017-18** school year as follows:

- Architecture/Engineering      \$110,000
- Legal                                      \$150,000
- Audit                                        \$50,000
- Physician                                 \$15,000

For a total amount of                      \$325,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

*The School District has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from your local school district.*

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**c. Tuition Students**

Approve the 2016-17 tuition students retroactive to 3/6/17 through 6/16/17 (4 months based upon annual tuition of \$14,000):

	<b>Student</b>	<b>School</b>	<b>Grade</b>	<b>Rate</b>
1	8569751987	JS	6	\$5,600
2	1629758920	JS	8	\$5,600

**d. Certificates for Payment**

1- Approve payment requisition #6 (final payment) for Silva's Mechanical Services in the amount of \$47,632, for the Central Avenue School boiler replacement

**e. BASCC – Community House**

Approve 2-year agreement with the Madison BASCC (Community House), to provide before and after school care for elementary students attending Madison Public Schools – 2017-18 rate \$1,600/month and 2018-19 rate \$1,650/month, for use of the three elementary schools, effective 9/1/2017 through the final day of school 6/2019

**f. Bid Results**

1 Lawn & Landscape Maintenance Bids

Approve the Lawn & Landscape Maintenance bid to **Corvelli Brothers, Inc.**, East Hanover NJ - total bid amount of \$34,426 including alternates one, two and four  
Other bidders:

		LTI, Inc.	D'Onofrio	Corvelli	Annualized		
	BASE BID	\$ 18,830	\$ 14,980	\$ 22,820	Based on	37	weeks
Grass cutting	TJS	\$ 120	\$ 170	\$ 100			
	KRS	\$ 95	\$ 125	\$ 160			
	CAS	\$ 120	\$ 170	\$ 311			
	MJS	\$ 200	\$ 225	\$ 268			
	HS	\$ 810	\$ 380	\$ 791			
	<b>Total</b>	<b>\$ 1,345</b>	<b>\$ 1,070</b>	<b>\$ 1,630</b>	<b>\$ 49,765</b>	<b>\$ 39,590</b>	<b>\$ 60,310</b>
Lump Sum	TJS	\$ 1,680	\$ 2,380	\$ 1,400			
	KRS	\$ 1,330	\$ 1,750	\$ 2,240			
	CAS	\$ 1,680	\$ 2,380	\$ 4,354			
	MJS	\$ 2,800	\$ 3,150	\$ 3,752			
	HS	\$ 11,340	\$ 5,320	\$ 11,074			
	<b>Total</b>	<b>\$ 18,830</b>	<b>\$ 14,980</b>	<b>\$ 22,820</b>			
Alt. 1 Shrubbery	TJS	\$ 950	\$ 600	\$ 660	2	applications	
	KRS	\$ 950	\$ 600	\$ 660			
	CAS	\$ 950	\$ 800	\$ 450			
	MJS	\$ 950	\$ 800	\$ 675			
	HS	\$ 950	\$ 1,320	\$ 675			
	<b>Total</b>	<b>\$ 4,750</b>	<b>\$ 4,120</b>	<b>\$ 3,120</b>	<b>\$ 9,500</b>	<b>\$ 8,240</b>	<b>\$ 6,240</b>
Alt. 2 Rake Leaves	TJS	\$ 2,100	\$ 2,100	\$ 616	2	applications	
	KRS	\$ 2,500	\$ 2,800	\$ 924			
	CAS	\$ 1,500	\$ 2,800	\$ 562			
	MJS	\$ 2,100	\$ 3,200	\$ 756			
	HS	\$ 2,950	\$ 3,950	\$ 1,008			
	<b>Total</b>	<b>\$ 11,150</b>	<b>\$ 14,850</b>	<b>\$ 3,866</b>	<b>\$ 22,300</b>	<b>\$ 29,700</b>	<b>\$ 7,732</b>
Alt. 3 - 1	Topsoil	\$ 90	\$ 50	\$ 65			
Alt. 3 - 2	Fertilizer	\$ 250	\$ 210	\$ 916			
Alt. 3 - 3	Seed	\$ 450	\$ 300	\$ 475			
Alt. 3	<b>Total</b>	<b>\$ 790</b>	<b>\$ 560</b>	<b>\$ 1,456</b>			
Alt. 4 Mulch	TJS	\$ 400	\$ 925	\$ 720	2	applications	
	KRS	\$ 600	\$ 1,290	\$ 870			
	CAS	\$ 600	\$ 1,375	\$ 720			
	MJS	\$ 600	\$ 1,250	\$ 870			
	HS	\$ 600	\$ 1,650	\$ 1,440			
	<b>Total</b>	<b>\$ 2,800</b>	<b>\$ 6,490</b>	<b>\$ 4,620</b>	<b>\$ 5,600</b>	<b>\$ 12,980</b>	<b>\$ 9,240</b>
Bid Award:Base w/1, 2, 4		LTI, Inc. \$ 37,530	D'Onofrio \$ 40,440	Corvelli \$ 34,426	LTI, Inc. \$ 87,165	D'Onofrio \$ 90,510	Corvelli \$ 83,522
					Annualized		

**g. Disposal of Materials**

Approve disposal of the obsolete and unusable equipment:

From CAS:

- Panasonic TV 32" Model PVW2511, manufactured 8/2001
- Toshiba TV 32: Model MW20FN1 (-R), manufactured 10/2003
- Toshiba DVD Model D-VR2SU, manufactured 9/2004
- 2 Gray metal filing cabinets (2 drawers) ~3 feet tall

From MHS:

- HP Laser Jet 8100 DN Model C4216A, serial USGG002687, manufactured 9/2000



**h. Donations**

Approve the following donation:

	<b>Organization</b>	<b>Donation</b>
1	CAS PTO	Funds to reimburse the district in the amount of \$7,075 for the purchase of two water filling stations to replace current water fountains, plus labor for plumbing and prep. Electric to be performed by district electrician.

**i. Transportation Agreement/Renewal**

Approve annual transportation agreement/renewal for the 2017-18 school year as follows:

- 1- Participation in the coordinated transportation agreement with Educational Services Commission of Morris County for special education and nonpublic transportation

**j. Transfers**

Authorize the transfer of funds

**k. Bill List**

Approve the March 14, 2017 bill list

ROLL CALL:

Mr. Arthur		Mrs. Coen		Ms. Cronan		Mrs. Habib	
Mrs. Lajewski		Dr. Piskula		Mr. Singh		Mrs. Ellis	

**10. OPEN TO THE PUBLIC**      *Open:* \_\_\_\_\_ *Closed:* \_\_\_\_\_

**11. ADJOURNMENT**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

VOTE: \_\_\_\_\_

Time: \_\_\_\_\_