



MADISON BOARD OF EDUCATION
MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

BOARD HIGHLIGHTS

03/17/2017

NOTE: This meeting was called due to the cancellation of the March 14, 2017 school board meeting. The agenda includes approval of the tentative 2017-2018 school district budget. Complete information on the proposed budget for 2017-2018 will be presented at the budget hearing, scheduled for late April.

Approved Appointments

- Elyssa Wright** – MJS – Non-Tenured Leave Replacement/School Counselor (replacing Libby Marotta) - effective on or about 3/15/17 through 6/16/17
- Kimberly Pirro** – MHS – School Psychologist (replacing Lyndsi Silberman), effective 5/1/17 for the school year 2016-17
- Anne Shearer** – Central Office - Part-Time Administrative Assistant (replacing Tonya Daher) -- effective 3/15/17 through 6/30/17
- Brett Anderson** – MJS – Special Education Teacher (new position), effective 3/15/17 for the school year 2016-17 (paid by Harding)

Approved District Substitutes

Substitute Teacher/Teacher Assistant
 Nicholas Malishchak
 Gayle Stein

Approved Extra Compensation

For staff to teach Professional Development Workshops for Summer Madison Teachers Academy

	Staff Name	Course Title	Date(s)	Prep Hours	Teaching Hours	Total Hours
1	Collette Crescas	CPR Recertification	3/29/17	--	2	2
2	Diane Fastiggi	CPR Recertification	3/29/17	--	2	2

Approved Extra Compensation for Pamela Gallagher (Donna Bassolino) – back up TA) – Teacher Assistant to support student -participation in school play at CAS, effective 2/23/2017 through 5/12/17

Approved Home Instruction

	Name	Subject	Service
1	Leslie Gentile	Math	2 hours per week/subject/instructor effective 2/24/17 through 6/30/17
2	Leslie Gentile	English	
3	Leslie Gentile	US History	
4	Luis Largo	Chemistry	2 hours per week/subject/instructor effective 2/7/17 through 6/16/17
5	Luis Largo	Pre-Calculus	
6	Robert Grundfest	US History	Continuation of 2 hours/week/instructor effective 2/18/17 through 2/24/17
7	Luis Largo	Pre-Calculus	
8	Robert Grundfest	History	Continuation of 2 hours/week/instructor effective 2/18/17 through 3/9/17
9	Leslie Gentile	English	
10	Luis Largo	Algebra	
11	Robert Grundfest	History	2 hours/week/subject/instructor effective 3/1/17 through 3/24/17
12	Luis Largo	Biology	
13	Luis Largo	Algebra	
14	Lisa Zemanek	Italian	
15	Robert Grundfest	English	

16	Robert Grundfest	US History	
17	Erica Zuckerman	Speech Therapy	Speech Therapy - 30 minutes/3 days per week; Occupational Therapy- 30 minutes/2 days per week, Special Ed/Preschool Teacher- 30 minutes/2 days per week effective 3/13/17 through 4/30/17
18	Megan Petersen	Occupational Therapy	
19	Kady Lubin	Special Ed/Preschool	
20	Leslie Gentile	English	Continuation of 2 hours/week/instructor effective 3/10/17 through 3/23/17
21	Luis Largo	Algebra	
22	Robert Grundfest	History	
23	Luis Largo	Pre-Calculus	Continuation of 2 hours/week/instructor effective 3/9/17 through 3/22/17
24	Robert Grundfest	History	
25	Luis Largo	Pre-Calculus	Continuation of 2 hours/week/instructor effective 3/8/17 through 3/24/17
26	Robert Grundfest	US History	

Approved Leave of Absence

Catherine Tahlmore, Science Teacher – MJS, Family Leave of Absence for disability period commencing on or about 4/24/17 through 6/16/17 and Family Leave commencing on 9/1/17 through 3/15/18

Kiera Chiarino, Music Teacher – CAS, Family Leave of Absence for disability period commencing on or about 6/5/17 through 6/16/17 and Family Leave commencing on 9/1/17 through 11/3/17

Approved Field Trips

	School	Grade	# of Students	Class/ Group	Field Trip	Date	Location	Transport
1	JS	7	50	Italian	Classic Thyme Cooking School	4/20/17	Westfield NJ	Dist. bus
3	JS	6-8	46	Jazz Band	FM Kirby Center	3/29/17	Madison NJ	Dist. bus
4	JS	8	214	8 th	Ellis Island-Liberty State Park	6/12/17	Jersey City NJ	Dist. Bus & Vendor Buses
5	HS	9-12	30	Adv Art 3D Design	Metropolitan Museum of Art (guided tour)	4/17/17	NYC	Dist. bus
6	HS	9-12	25	Shakesperience	Shakespeare Theater of NJ (view performances of peers & perform themselves)	4/28/17	Madison NJ	Dist. bus
7	HS	9-12	40	Contemporary Humanities	Metropolitan Museum of Art (view art they have learned &, written about)	5/5/17	NYC	Dist. bus
8	HS	9-12	20	Music Students	CAS, TJS and KRS (perform for the 3 rd graders)	4/5/17	Madison NJ	Dist. bus
9	HS	9-12	50	Madison Girls Lacrosse	Stevens Institute of	3/22/17	Hoboken NJ	Dist. bus

					Tech (view college level game)			
10	HS	9-12	65	AP Biology	Liberty Science Center	3/17/17 rescheduled from 3/10/17	Jersey City NJ	Vendor bus

Approved Professional Services

	Vendor	Subject	Service
1	Cerebral Palsy of New Jersey (CPNJ)	Augmentative and Alternative Assessment	For Student
2	Dr. Richard DiTuri	Psychiatric Evaluations	Psychiatric Clearance - Psychiatric Evaluation with report

Approval of Preliminary 2017-18 Budget

Be it resolved that the **2017-18 Tentative School District Budget** be approved for submission to the Executive County Superintendent of Schools as follows, which includes \$1,017,107 in General Fund Aid and \$540,711 in State Debt Service and further, that the Business Administrator be authorized to provide such and make any necessary detail changes including the use of available waivers and/or banked cap in accordance with NJAC 6A et seq., as indicated below, which shall be included in the base and the need thereto shall be completed as applicable in order to submit same in accordance with the statutory forms and deadline:

Adoption of Tentative Budget - 2017-2018

BE IT RESOLVED that the tentative budget be approved for the **2017-18** School Year using the **2017-18** state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2017-18 Total Expenditures	44,849,423	825,273	2,636,021	48,310,717
Less: Anticipated Revenues	<u>5,333,849</u>	<u>825,273</u>	<u>565,565</u>	<u>6,724,687</u>
Taxes to be Raised	<u>39,515,574</u>	<u>0</u>	<u>2,070,456</u>	<u>41,586,030</u>

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held, in accordance with statute, at Madison High School Alice Perlaw Media Center, 170 Ridgedale Avenue, Madison, New Jersey on **April 25, 2017 at 7:30 p.m.** for the purpose of conducting a public hearing on the budget for the **2017-18** School Year

**Capital Reserve & Maintenance Reserve Account Deposit
Implementation of the District's LRFP**

RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve deposit in the amount of \$1,836,000. The district intends to utilize these funds for the implementation of the District's LRFP.

RESOLVED that the Madison Board of Education requests the approval of a Maintenance Reserve deposit in the amount of \$150,407. The district intends to utilize these funds to meet the long term maintenance needs of the district and implementation of the District's LRFP.

Capital Reserve & Maintenance Reserve Account Withdrawal

Junior School – Auditorium Air-Conditioning – Capital Reserve

RESOLVED that the Madison Board of Education requests the approval a Capital Reserve withdrawal in the amount of \$760,000. Statement of purpose: The district intends to utilize these funds to fully install a new air-conditioning system in the Junior School auditorium.

High School – Stadium Bleachers – Capital Reserve

RESOLVED that the Madison Board of Education requests the approval a Capital Reserve withdrawal in the amount of \$815,000. Statement of purpose: The district intends to utilize these funds to remove all existing and install new bleachers at the high school stadium.

High School – Courtyard Windows – Capital Reserve

RESOLVED that the Madison Board of Education requests the approval a Capital Reserve withdrawal in the amount of \$261,000. Statement of purpose: The district intends to utilize these funds to remove windows in the high school courtyard and replace same with new.

High School – Auditorium Sound System – Maintenance Reserve

RESOLVED that the Madison Board of Education requests the approval a Maintenance Reserve withdrawal in the amount of \$150,407. Statement of purpose: The district intends to utilize these funds to upgrade the existing auditorium sound system at the high school.

Travel and Related Expense Reimbursement - 2017-18

WHEREAS, the Madison Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member per occurrence where prior Board approval shall not be required unless the threshold for a staff member of \$1,500 is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A et seq, but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

WHEREAS, school district policy 6471 School District Travel and NJAC 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the **2017-18** school year; and

WHEREAS, travel and expense reimbursement has reached a total of **\$25,156.76** as of March 1, 2017 (encumbrances and expenditures);

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A et seq., as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A et seq., to a maximum expenditure of \$50,000 for all staff and board members.

Professional Services

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3c14

NOW, THEREFORE, BE IT RESOLVED, that the Madison Board of Education hereby establishes the following maximums for the **2017-18** school year as follows:

- Architecture/Engineering \$110,000
- Legal \$150,000
- Audit \$50,000
- Physician \$15,000

For a total amount of \$325,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

The School District has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from your local school district.

Approved Tuition Students

Retroactive to 3/6/17 through 6/16/17

	Student	School	Grade
1	8569751987	JS	6
2	1629758920	JS	8

Approved Certificates for Payment

Requisition #6 (final payment) for Silva’s Mechanical Services, for the Central Avenue School boiler replacement

BASCC – Community House

Approved 2-year agreement with the Madison BASCC (Community House), to provide before and after school care for elementary students attending Madison Public Schools – 2017-18 and 2018-19, for use of the three elementary schools, effective 9/1/2017 through the final day of school 6/2019

Bid Results

Lawn & Landscape Maintenance Bids

Approved the Lawn & Landscape Maintenance bid to **Corvelli Brothers, Inc.**, East Hanover NJ, including alternates one, two and four

Other bidders:

		LTI, Inc.	D'Onofrio	Corvelli	Annualized		
	BASE BID	\$ 18,830	\$ 14,980	\$ 22,820	Based on	37	weeks
Grass cutting	TJS	\$ 120	\$ 170	\$ 100			
	KRS	\$ 95	\$ 125	\$ 160			
	CAS	\$ 120	\$ 170	\$ 311			
	MJS	\$ 200	\$ 225	\$ 268			
	HS	\$ 810	\$ 380	\$ 791			
	Total	\$ 1,345	\$ 1,070	\$ 1,630	\$ 49,765	\$ 39,590	\$ 60,310
Lump Sum	TJS	\$ 1,680	\$ 2,380	\$ 1,400			
	KRS	\$ 1,330	\$ 1,750	\$ 2,240			
	CAS	\$ 1,680	\$ 2,380	\$ 4,354			
	MJS	\$ 2,800	\$ 3,150	\$ 3,752			
	HS	\$ 11,340	\$ 5,320	\$ 11,074			
	Total	\$ 18,830	\$ 14,980	\$ 22,820			
Alt. 1 Shrubbery	TJS	\$ 950	\$ 600	\$ 660	2	applications	
	KRS	\$ 950	\$ 600	\$ 660			
	CAS	\$ 950	\$ 800	\$ 450			
	MJS	\$ 950	\$ 800	\$ 675			
	HS	\$ 950	\$ 1,320	\$ 675			
	Total	\$ 4,750	\$ 4,120	\$ 3,120	\$ 9,500	\$ 8,240	\$ 6,240
Alt. 2 Rake Leaves	TJS	\$ 2,100	\$ 2,100	\$ 616	2	applications	
	KRS	\$ 2,500	\$ 2,800	\$ 924			
	CAS	\$ 1,500	\$ 2,800	\$ 562			
	MJS	\$ 2,100	\$ 3,200	\$ 756			
	HS	\$ 2,950	\$ 3,950	\$ 1,008			
	Total	\$ 11,150	\$ 14,850	\$ 3,866	\$ 22,300	\$ 29,700	\$ 7,732
Alt. 3 - 1	Topsoil	\$ 90	\$ 50	\$ 65			
Alt. 3 - 2	Fertilizer	\$ 250	\$ 210	\$ 916			
Alt. 3 - 3	Seed	\$ 450	\$ 300	\$ 475			
Alt. 3	Total	\$ 790	\$ 560	\$ 1,456			
Alt. 4 Mulch	TJS	\$ 400	\$ 925	\$ 720	2	applications	
	KRS	\$ 600	\$ 1,290	\$ 870			
	CAS	\$ 600	\$ 1,375	\$ 720			
	MJS	\$ 600	\$ 1,250	\$ 870			
	HS	\$ 600	\$ 1,650	\$ 1,440			
	Total	\$ 2,800	\$ 6,490	\$ 4,620	\$ 5,600	\$ 12,980	\$ 9,240
		LTI, Inc.	D'Onofrio	Corvelli	LTI, Inc.	D'Onofrio	Corvelli
	Bid Award:Base w/1, 2, 4	\$ 37,530	\$ 40,440	\$ 34,426	\$ 87,165	\$ 90,510	\$ 83,522
					Annualized		

Approved Disposal of Materials

Obsolete and unusable equipment:

From CAS:

- Panasonic TV 32" Model PW2511, manufactured 8/2001
- Toshiba TV 32: Model MW20FN1 (-R), manufactured 10/2003
- Toshiba DVD Model D-VR2SU, manufactured 9/2004
- 2 Gray metal filing cabinets (2 drawers) ~3 feet tall

From MHS:

- HP Laser Jet 8100 DN Model C4216A, serial USGG002687, manufactured 9/2000

Approved Donations

	Organization	Donation
1	CAS PTO	Funds to reimburse the district for the purchase of two water filling stations to replace current water fountains, plus labor for plumbing and prep. Electric to be performed by district electrician.

Approved Transportation Agreement/Renewal

For the 2017-18 school year as follows:

Participation in the coordinated transportation agreement with Educational Services Commission of Morris County for special education and nonpublic transportation

Authorized transfer of funds**Approved Bill List**

For March 14, 2017

Suspensions

	School	Date(s)	Student (s)	Suspension
1	High School	3/8/17	S1626	1 day

BOARD OF EDUCATION COMMITTEE REPORTS

Policy – Chair: L. Lajewski, Members: J. Habib, T. Piskula, Alternate: S. Grahling

Finance – Chair: J. Habib, Members: L. Ellis, T. Piskula, Alternate: D. Arthur

Curriculum – Chair: S. Grahling, Members: D. Arthur, D. Coen, Alternate: L. Ellis

Buildings & Grounds – Chair: D. Coen, Members: L. Ellis, L. Lajewski, Alternate: S. Grahling

Shared Services – Chair: D. Arthur, Members: J. Habib, D. Coen, Alternate: L. Ellis

Negotiations/Personnel – Chair: L. Ellis, Members: S. Grahling, L. Lajewski, Alternate: D. Arthur

Dates to Remember: Next Board of Education Meeting 3/28/17